

TRACK ENDURANCE ASSISTANT COACH

Document ID	JOB019
Employer	Japan Cycling Federation
Work Type	Contract/Full Time
Contract period	To March 2023. Possibility of extension after 2023 depending on working performance.
Salary	Upon experience
Location	Shizuoka Prefecture, Japan
Posted	24/JAN/2022
Closes	The position will remain open until the position is either closed (an applicant hired) or cancelled (position closed without a hire)

JOB DESCRIPTION

Pre-amble

Japan Cycling Federation (JCF) is the recognized authority by the UCI (Union Cycliste International), JSC (Japan Sports Council) and JOC (Japan Olympic Committee) on all aspects of cycling in Japan. JCF is responsible for the management and development of the sport from the national team at the elite level, including Olympic, Paralympic and Asian Games.

JCF, through its High-Performance Center (HPC), aims to create and sustain an effective system that develops talented Japanese track cyclists to achieve Olympic and World Championship medal performances.

Short Description

The Track Endurance Assistant Coach role offers a unique opportunity for a motivated individual to be involved in the development of talented athletes within a high-performance environment supported by top level experts towards Paris 2024 Olympic Games.

The Track Endurance Assistant Coach will establish an optimal daily training environment through the creation and implementation of world class training programs for identified track endurance athletes.

Reports to

Track Endurance Head Coach.

Main Responsibilities (include but are not limited to)

- Ensure optimal daily training environment for identified endurance track athletes.
- In collaboration with the Endurance Head Coach and the Science Team, ensure the planning, implementation, monitoring and evaluation of the development athlete pool.
- Assist coaches and other team members throughout a wide range of tasks (data collection, database maintenance, assisting in training sessions, logistics, etc.).
- Assist in the development of yearly track development program selection policies and ensure constant follow-through of the policies.
- Lead talent ID initiatives and follow-up assessment camps.
- Actively seek out talent through communication with stakeholders and talent identification initiatives.

- Assist with the administration and coordination of logistics, accounting, coaching and team resources related to local and overseas squad training and competitions
- Provide safe and effective care.
- Promote a friendly and helpful team-working environment.

Requirements (include but are not limited to)

- Experience in the usage of computers and office software packages (Ms Word, Excel, etc.)
- Experience in handling web-based management systems.
- Japanese native or bilingual proficiency.
- English working proficiency.

Key Competencies and Behaviors (include but are not limited to)

- Flexible and capable to work under pressure.
- Strong multitasking abilities.
- Ability to work as part of a team.
- Strong organizational and communication abilities.

General

- The person taking this role will be required to travel to Competitions and Training Camps agreed upon by the Head Coach or any other superior.
- Comply with all policies set down by JCF and ensure that they are implemented as appropriate

APPLICATIONS

Please send full resume to hr@japanhpc.com, including:

- Current and expected salary.
- Contact telephone number, email and postal addresses
- Current work situation and availability date for starting.

Please quote reference no. **“JOB019”** in the application.

Applicants who are not invited for interview within six months may consider their applications unsuccessful.

All applications will be treated in the strictest confidence. Data collected will be used for recruitment and other employment-related purposes only.